



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, MAY 27, 2020 7:00 PM  
Meeting via electronic participation

## **COUNCIL MINUTES**

- **Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

### **SOUTHWEST MIDDLESEX COUNCIL**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on May 27, 2020 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Fabiano Gondim, P. Eng., Golder Associates

### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:09 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

**2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared

**3. ADDITIONS TO THE AGENDA**

#2020-0099

Moved by Councillor McGill

Seconded by Councillor Vink

THAT the Regular Agenda of Council dated May 27, 2020 be accepted as presented.

Carried

**4. DELEGATIONS AND PRESENTATIONS**

None

**5. CONSENT AGENDA**

5.1 Vouchers in the amount of \$395,092.87 – April 23 to May 14, 2020

5.2 SWM Council Minutes – May 13, 2020

5.3 Notification of NASM Plan Approval

5.4 Oakville Economic Task Force - Rent Relief Advocacy Letter to the Hon. Rod Phillips and the Hon. Bill Morneau

5.5 City of Cambridge – Provincial Funding for Rehabilitation Facilities

5.6 Municipality of Armour – Rural Internet

#2020-0100

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT SWM Council Support the Oakville Economic Task Force regarding Rent Relief Advocacy Letter to the Hon. Rod Phillips and the Hon. Bill Morneau.

Carried

#2020-0101

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.6 as information, and approve the May 13, 2020 meeting minutes.

Carried

## **6. STAFF REPORTS**

a. Fire

None

b. Administration

1. Human Resources – Work from Home/Telecommuting Policy

#2020-0102

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council approve the Human Resources – Work from Home/Telecommuting Policy.

Carried

2. Public Participation Meetings During COVID-19 Emergency

#2020-0103

Moved by Councillor McGill

Seconded by Councillor Cowell

THAT Staff be directed to bring forward an amendment to the SWM Procedural By-law to allow for public participation through electronic and other means, while council electronic participation is permitted through provincial legislation.

Carried

c. Building

None

- d. Finance
- 1. City Wide Asset Management Project

Councillor Sholdice is now absent at 7:42 p.m.

#2020-0104

Moved by Deputy Mayor Wilkins

Seconded by Councillor McGill

THAT council approve an application to the Federation of Canadian Municipalities' (FCM) asset management fund for the disaggregation of municipal assets and the development of the municipal asset management plan with PSD; and

THAT municipal portion of the project costs be taken from the Efficiency and Effectiveness Funds; and further

THAT if the application is not granted by FCM that Council authorize the Mayor and CAO-Clerk to enter into a project agreement with Public Sector Digest for the disaggregation of assets;

AND THAT the total estimated project cost of \$65,800 be funded through the Effectiveness and Efficiency Funding.

Carried

- e. Facilities and Recreation
- None

- f. Public Works

- 1. Update on Landfills, Presentation from Golder Associates on Limerick Landfill Closure Plan – presentation by Fabiano Gondim Senior Waste Engineer

#2020-0105

Moved by Councillor McGill

Seconded by Councillor Bartlett

THAT Staff be directed to notify the Municipality of Chatham-Kent and the Village of Newbury related to the Closure Plan for Limerick Landfill Site, as per the terms of the agreements with each municipality for use of the site.

Carried

**7. NOTICE OF MOTION**

Councillor Vink has provided notice that he will make the following motion at the June 10, 2020 meeting of council related to Switzer McLean-Switzer Drains.

Subsequent to the meeting, Councillor Vink provided notice to the Clerk that he no longer wished to put forward a motion.

**8. CORRESPONDENCE AND PETITIONS**

None

**9. UNFINISHED BUSINESS**

None

**10. NEW BUSINESS**

None

**11. COUNTY COUNCIL AND CONFERENCE UPDATE**

Mayor Mayhew shared information regarding the Middlesex County Roundtable Meeting with Ministers McNaughton, Clark, Yurek, and Hardeman.

**12. ANNOUNCEMENTS**

None

**13. CLOSED SESSION**

#2020-0106

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Council go into closed session, at 8:40 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Labour relations or employee negotiations;

b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

- Staff Training
- Water Agreement

Carried

#2020-0107

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and

THAT the previous closed session minutes were approved; and

THAT staff were provided direction with respect to staff training and a water agreement.

Carried

#### **14. BY-LAWS**

1. By-law No. 2020/010 - 3<sup>rd</sup> reading only

Being a by-law to change the zoning of the 'lands to be severed' from the General

Agricultural (A1) Zone to the Rural Residential (RR) Zone in order to recognize the residential use of the property. The by-law would also change the zoning of the 'lands to be retained' from the General Agricultural (A1) Zone to the Agricultural (A2) Zone in order to prohibit future residential use on the lands.

2. By-law No. 2020/031

Being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act

3. By-law No. 2020/032

Being a by-law to establish a Work from Home/Telecommuting Policy

4. By-law No. 2020/033

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (May 27, 2020)

#2020-0108

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT By-law No. 2020/010 is read a third and final time; and

THAT By-law No. 2020/031 to By-law No. 2020/033 be given first, second, third and final readings.

Carried

**15. FUTURE MEETINGS (subject to change)**

- June 10, 2020 – 7:00 p.m.
- June 24, 2020 – 7:00 p.m.

**16. ADJOURNMENT**

The Mayor adjourned the meeting at 9:27 p.m.

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Mayor

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CAO/Clerk